



गोस्वामी तुलसीदास राजकीय स्नातकोत्तर महाविद्यालय कर्वी चित्रकूट(उ०प्र०) 210205

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Suo Moto Disclosure under Section 4(1)(b) of RTI Act, 2005

Particulars of organization, functions and duties:

- The Principal is the administrative Head of the institution.
- The College has a Teachers' Council with various sub-committees (consisting of convener and members) to coordinate especially the academic matters. Some specific committees like Anti-Ragging Committee, Committee against Sexual Harassment and Discipline Committee are the integral part of the Teachers' Council that discuss and take decisions of administrative activities.
- The Heads of various Departments are responsible for the day-to-day administration of the Departments and report to the Principal. For support and encouragement involvement of the staff in improving the effectiveness and efficiency of the institutional processes our principal forms various committees. Proctorial board, Library committee, Examination Committee, Admission committee, NAAC committee etc. work under the guidance of the Principal. The various committees in consultation with the Principal make their own decisions regarding various co-curricular, extra-curricular and extension activities.
- The effective and efficient use of available financial resources of the college is ensured through a proper system adopted by the college. First of all for any expenditure to be made a proper demand in writing is made by the concerned department with full details of requirement of the apparatus, equipment, maintenance, infrastructure etc. to the Principal.
- The Principal scrutinizes the application and directs the department/official concerned to invite quotation of reputed concerns as per rules of purchase. A meeting of purchase committee is held on the receipt of the quotation/tenders. Purchase of necessary items is done by GeM (Government e-Market Place) portal. All the official formalities are completed and done viz. preparation of voucher/ stock entry and payment to the concerned parties/suppliers is done by PFMS (public financial management system) portal and the record maintained. All receipt and transaction are maintained in guard file and stock register.

College website: <https://www.gtgdc.org/index.php>

Admission:

- Total 1884 students are admitted in different courses (B.A. I, III & V sem, B.Sc. I, III & V sem, B.Com. I, III & V sem, M.A. I & III sem Hindi, M.A. I & III sem Sociology, M.A. I & III sem Political Science, M.A. I & III sem Economics) during the session 2023-24.

Admission details available on college website:

<https://www.gtgdc.org/admission.php>

Scholarship:

- Scholarship details available on college website:

<https://www.gtgdc.org/scholarship.php>

Examination:

- Examination details available on college website:
<https://www.gtgd.org/examination.php>

Facility:

- Facility details available on college website:
<https://www.gtgd.org/facilities.php>

Academic Calendar available on following web link:

https://www.gtgd.org/academic_calander.php

Online feedback link for students:

https://www.gtgd.org/Online_feedback/index.php

Online feedback report:

https://www.gtgd.org/Online_feedback/report.php

- In addition to attaining its mission of providing a quality academic education, the college encourages and facilitates the students to participate in other cocurricular activities like cultural, sport, NSS, Rover-ranger and number of activities (Poster, speech, assay, quiz, rangoli, menhadi etc. competitions on various topics) under student councils. Various national and international days also celebrated to aware the students. College organizes **Yuva mahotsav** under which number of competition (Poster, speech, assay, quiz, rangoli, menhadi, playing instruments, singing, musical chair, food stall, science exhibition) and cultural activities (dance and play) performed.
- College organizes number of other activities addressing social issues which include cleanliness, tree plantation, water conservation, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bachao Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Plastic eradication, Programme on female foeticide, women empowerment through Mission Shakti, Voters awareness, Blood group detection, Health check - up camps, G-20, Y-20, etc. Annual function organized by college in which cultural activity was performed and prize distributed to the students for their participation in all the activities.